



## Important: Please Read! ShareFile Notification

Starting this year, Martini, Iosue & Akpovi will be implementing ShareFile as a secure method to send and receive sensitive information. ShareFile is an award winning cloud-based encryption software that helps us exchange files securely, professionally and easily with you. As a result of this policy, a copy of your income tax return will be sent to you via ShareFile. **Please note, this will be a copy for your records only.**

Once your tax return is complete, you will receive an email from Taxdept@miacpas.com (please add this to your list of allowed senders) with a ShareFile link to access and download the file for your records. The secure file will be available for download for one month. Within a week of the email, you will receive a package in the mail with any returns that need to be filed with tax agencies and action items such as estimates and e-file authorizations.

Please refer to page two of your organizer to confirm or update your contact information. **You will need to confirm that the email address we have on file is the email address you would like us to use.**

For more information regarding ShareFile, please visit  
<http://miacpas.com/news/introducing-sharefile/>

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